

GENERAL GUIDE- DAY STUDENTS PARENT/CARERS

As part of our protective measures we will now be operating a drop off and collection system:

You will have been informed of the drop off time and collection. Please **do not** arrive on site before this time as we will be signing in/out previous groups.

At the allotted time you will join the queue of vehicles:

Please wait on the **left** allowing other cars to be able to pass you.

You will be told to either pull into the hatched area at Reception or asked to go to the next Drop Off point. This will be clearly marked – please also see the picture on page 2.

Afternoon Collections: Do not Park and exit your vehicles on site. You need to remain in your vehicle and queue in the same way as you dropped off. Your child will be brought to your vehicle.

Below is all of the bubble start and finish times for your information:

**Y3-6
YELLOW BUBBLE**

**Start: 08:30
Finish: 15:00**

**Y7 & 8
ORANGE BUBBLE**

**Start: 08:45
Finish: 15:15**

**Y9
RED BUBBLE**

**Start: 08:45
Finish: 15:30**

**Y10 & 11
GOLD BUBBLE**

**Start: 09:00
Finish: 15:40**

**COLLEGE
PURPLE BUBBLE**

**Start: 08:00
Finish: 16:00**

PARENTS / SINGLE DROP TAXI / MULTI DROP TAXIS

You will be informed which “EXIT” to take.

If you have dropped off all the Students in your vehicle you will be asked to:

EXIT out of **GATE 1**
(normal exit)

If you have students to still drop you will be asked to:

EXIT out of **GATE 2**
(turn left just before the current exit)

